



Reviewing the Authorization Correction in the WCMBP System

In this Quick Reference Guide, you will learn about the process of reviewing a submitted authorization correction request which highlights the WCMBP System's authorization function specific to OWCP programs.

1. From the **Authorization Request List** page, select the **Auth Request #** link. The **Authorization Request Details** page opens.

Auth Request #	Claimant Case ID	OWCP Provider ID	Header Status	Auth Type	Last Updated
101018855	1		In Review	General Medical	04/24/2024
101018851	5		In Review	Unspecified J-Code	04/18/2024
101018850	5		In Review	Travel	04/18/2024

2. From the **Service Line Information** section on the **Authorization Request Details** page, select the service **Line #** link.

Line #	From Date	To Date	Diagnosis Pointer	Code Type	Code	Revenue Code	Modifier	Body Part Modifier	Level	Requested Units	Auth Units	Requested Amount	Auth Amount	Status	Line Status Reason	Comments
1	02/08/2024	02/08/2024	A	CPT Procedure Code	62370			50	3	1				In Review		Add Comments

Remarks:

Refer to below link for the list of revenue codes that require procedure codes. Navigate to the year based on the date of service to view or download the list <https://www.dol.gov/owcp/regs/feeschedule/accept.htm>



Reviewing the Authorization Correction in the WCMBP System

- From the **Update Service Line**, select one of the options from the **Line Status** drop-down list (Approved, Cancelled, Denied, In Review, Pended Further Development), then select **OK**.
 - If selecting Approved, include the **Authorized Units, Authorized Amount**, or both, depending on the Authorization Request, before finalizing the approval.

Note: An error message will appear when changing the amount or units to less than the original authorized approved units or authorized the amount if previously adjudicated bills are impacted.

For DFEC Surgical Package Authorizations, this error message will be applicable to the used amount or units by any professional type.

You can view the used amounts or units using the **Authorization Utilization** page. Steps to view this page are covered in the next section.

Update Service Line

From Date: 04/15/2024 To Date: 04/15/2024

Diagnosis Pointer: A B C D

Code Type: CPT Procedure Code

Revenue Code: Procedure Code: 20610

Modifier:

Code Description: DRAIN/INJ JOINT/BURSA W/O US

Body Part Modifier: LT - Left Side

Level: Level 3

Units/Days Requested: 2

Line Status Reason:

Line Status: **Approved**
Cancelled
Denied
In Review
Pended Further Development

Authorized Units: Authorized Amount:

Comments:

View History OK Cancel



Reviewing the Authorization Correction in the WCMBP System

Note: For an approved Line Status, a dialogue box will open to confirm the update to the original authorization.

4. Select **OK**.

owcpmed.uat.dol.gov says
Click "OK" to update the original authorization with the correction requested under this correction authorization.

Auth Request Number: 1010188

Update Service Line

From Date: 04/15/2024 To Date: 04/15/2024

Diagnosis Pointer: A B C D

Code Type: CPT Procedure Code

Revenue Code: Procedure Code: 20610

Modifier:

Code Description: DRAIN/INJ JOINT/BURSA W/O US

Body Part Modifier: LT - Left Side Units/Days Requested: 2

Level: Level 3 Line Status Reason:

Line Status: Approved

Authorized Units: 1 Authorized Amount:

Comments:

View History OK Cancel

Note: For an approved Line Status, the **Authorization Request Details** page will show a **Corrected** status.

Line #	From Date	To Date	Diagnosis Pointer	Code Type	Code	Revenue Code	Modifier	Body Part Modifier	Level	Requested Units	Auth Units	Requested Amount	Auth Amount	Status	Line Status Reason	Comments
1	05/29/2024	06/12/2024	B	CPT Procedure Code	20610			RT	3	1	1			Corrected		Add Comments

View Page: 1 Go Page Count SaveToCSV Viewing Page: 1 << First < Prev > Next >> Last



Reviewing the Authorization Correction in the WCMBP System

- To display the Approved **Status**, select the link next to the **Original Authorization Number (For Correction)**. The original **Authorization Request List** page shows this service line as Approved.

MyInbox > Authorization Request List

Auth Request Number: 37

Close Update Generate Correspondence Retrieve Correspondence/Attachments Comments View History View Error History Upload/Retrieve Attachment Show Duplicate Authorization

Program: DFEC Authorization Type: General Medical
 Authorization Status: Corrected Authorization Level: Level 3
 Source: DDE Emergency/Urgent Request:

Requestor Information

Initial Request
 Correction

Original Authorization Number (For Correction): 916000290

Date Requested: 06/14/2024 Requested By: Benjamin M. Miam Phone Number: () - -

Service Line status on the Authorization Request List page of the Original Authorization Number

Line #	From Date	To Date	Diagnosis Pointer	Code Type	Code	Revenue Code	Modifier	Body Part Modifier	Level	Requested Units	Auth Units	Requested Amount	Auth Amount	Status	Line Status Reason	Comments
1	05/29/2024	06/12/2024	B	CPT Procedure Code	20610			RT	3	1	1			Approved		Add Comments

Note: If an authorization reviewer changes **Line Status** to **Denied** or **Pended Further Development**, the system will require you to select **Denied** and **Pended Further Development** reason codes.

- In this instance, select applicable reason codes from the pre-defined **Line Status Reason** drop-down list.

Update Service Line

From Date: 04/10/2024 To Date: 04/10/2024

Diagnosis Pointer: A B C D

Code Type: CPT Procedure Code

Revenue Code: Procedure Code: 20610

Modifier: Code Description: DRAIN/INJ JOINT/BURSA W/O US

Body Part Modifier: Units/Days Requested: 10

Level: Level 3

Line Status: **Denied**

Authorized Units: **Denied**

Comments: **Denied**

Line Status Reason: Evidence is insufficient to establish medical necessity
 Service/procedure/diagnosis not related to the accepted condition(s)
 Missing LMN (Letter of Medical Necessity)
 The case is denied
 Other

Authorized Amount:

View History OK Cancel



Reviewing the Authorization Correction in the WCMBP System

Note: For a Cancelled Line Status, the **Cancelled** status will display on the **Authorization Request Details** page. The original authorization will not be updated.

Note: The **View History** button can be used to see if the authorization is User Cancelled or System Cancelled.

MyInbox > Authorization Request List

Auth Request Number: [input field]

Close Update Generate RTP Correspondence Retrieve Correspondence/Attachments Comments **View History** View Error History Upload/Retrieve Attachment Show Duplicate Authorization

Program: DFEC Authorization Type: General Medical
 Authorization Status: Corrected Authorization Level: Level 3
 Source: DDE Emergency/Urgent Request:

Error List Requestor Information Claimant Information Provider Information Service Line Information

Specific Body Part to be treated: NECK
 Is this a second surgery on the same body part?: No
 Diagnosis Codes: A: S060X0D B: S40012D C: S39012D D: S134XXD
 Is this an implant?: No Cost of Implant: [input field]

Add New Line Bulk Status Update Escalate

Line #	From Date	To Date	Diagnosis Pointer	Code Type	Code	Revenue Code	Modifier	Body Part Modifier	Level	Requested Units	Auth Units	Requested Amount	Auth Amount	Status	Line Status Reason	Comments
1	04/10/2024	04/10/2024	A,B,C,D	CPT Procedure Code	97163			50	3	180	180			Corrected		Add Comments

View Page: 1 Go Page Count Save To CSV Viewing Page: 1 First Prev Next Last

Remarks: [input field]

Refer to below link for the list of revenue codes that require procedure codes. Navigate to the year based on the date of service to view or download the list <https://www.dol.gov/owcp/regs/feeschedule/accept.htm>

Reviewer Details



Reviewing the Authorization Correction in the WCMBP System

Note: For a Denied Line status, the **Denied** status will display on the **Authorization Request Details** page. The original authorization will not be updated.

Note: A denial reason is required for a Denied Line status.

Auth Request Number:

Program: DFEC Authorization Type: Unspecified J-Code
 Authorization Status: Denied Authorization Level: Level 3
 Source: DDE Emergency/Urgent Request:

Specific Body Part to be treated:

Diagnosis Codes: A: B: C: D:

<input type="checkbox"/>	Line #	From Date	To Date	Diagnosis Pointer	Code Type	Code	NDC Code	Body Part Modifier	Level	Requested Units	Auth Units	Requested Amount	Auth Amount	Status	Line Status Reason	Comments
<input type="checkbox"/>	1	01/26/2024	01/26/2024	A	HCPCS Procedure Code	J8490	00003089321		3	1				Denied	Evidence is insufficient to establish medical necessity.	Add Comments

View Page: 1 Viewing Page: 1

Remarks:



Reviewing the Authorization Correction in the WCMBP System

Note: For a Pended Further Development Line Status, the **Pended Further Development** status will display on the **Authorization Request Details** page. The original authorization will not be updated.

The system will open a warning message for the reviewer stating that the system will not copy the pending further development authorization line to the original authorization and to update the line in this correction authorization when a decision has been made.

The screenshot displays the 'Update Service Line' form in the WCMBP system. At the top, the 'Auth Request Number' is 101009869. A dark warning message box is overlaid on the form, stating: 'owcpmed.uat.dol.gov says System will not copy the pended further development authorization line to the Original authorization, update the line in this correction authorization when you are ready with the decision.' The form fields include: 'From Date' (03/08/2022), 'Diagnosis Pointer' (checked A and B), 'Code Type' (CPT Procedure C), 'Procedure Code' (97530), 'Code Description' (THERAPEUTIC ACTIVITIES), 'Body Part Modifier' (RT - Right Side), 'Frequency' (3), 'Units Requested' (30), 'Level' (Level 3), 'Line Status' (Pended Further Development), '# Of Units per Procedure/Visit' (2), 'Duration' (5), 'Line Status Reason' (Evidence is insufficient to establish), 'Authorized Units', and 'Authorized Amount'. A 'Comments' field at the bottom contains the text: 'Unable to correct a Legacy or Level 3 auth request. Please review due to the nature of the request.' Navigation buttons at the bottom include 'View History', 'OK', and 'Cancel'.



Viewing the Authorization Utilization Page

- To view the **Authorization Utilization** page, select the **notepad** icon on the **Authorization Request List** page.

Authorization Request List

Filter By : [] And []

Submitted In ALL And Header Status []

	Auth Request #	Claimant Case ID	OWCP Provider ID	Header Status	Auth Type
	101018333	0	7	Pended Further Development	General Medical
	101017999	1	3	Pended Further Development	General Medical
	101014292	5	1	Pended Further Development	Surgical Package
	101013797	1	1	Pended Further Development	Surgical Package
	101011849	0	6	Pended Further	General Medical

The system displays the **Authorization Utilization** page for the selected authorization.

MyInbox > Authorization Request List > Authorization Utilization

Close Bill History

Authorization Utilization

Auth Request #: []
 Claimant's Case ID: []
 Program: []
 Request Date: []
 OWCP Provider ID: []
 Provider Name: []

Authorization Status: Approved
 Claimant Name: []
 Auth Type: General Medical
 Last Updated Date: 05/28/2024
 OWCP National Provider Identifier: []
 Requestor Name: []

Service List

Filter By: [] And: [] Go

Note: Only approved lines from authorization are shown.

Sequence #	Code Type	Professional Type	Code	Modifier	Level	From Date	To Date	Requested Units	Auth Units	Used Units	Requested Amount	Auth Amount	Used Amount
1	Revenue Code		0120		2	01/01/2024	12/01/2024	200	200			\$8,900,000.00	
2	Revenue Code		0110		2	01/01/2024	12/01/2024	200		200		\$8,900,000.00	\$17,892.00

View Page: 1 Go Page Count SaveToCSV Viewing Page: 1 << First < Prev > Next >> Last



Viewing the Authorization Utilization Page

Note: The **Authorization Utilization** page displays the **Authorized Amount and Authorized Units** and the **Used Amount and Used Units**.

Note: The **DFEC Surgical Package Authorization Utilization** page shows information about each professional type. Refer to the [DFEC Surgical Package Overview](#) Quick Reference Guide for more details.

Sequence #	Code Type	Professional Type	Code	Modifier	Level	From Date	To Date	Requested Units	Auth Units	Used Units	Requested Amount	Auth Amount	Used Amount
1	Revenue Code		0120		2	01/01/2024	12/01/2024	200	200			\$8,900,000.00	
2	Revenue Code		0110		2	01/01/2024	12/01/2024	200	200	200		\$8,900,000.00	\$17,892.00

1. Use the **Filter By** option to search service line by **Code, Code Type, Modifier, Professional Type, and From Date or To Date**.

Note: The **DFEC Surgical Package Bill History** page also shows information about each professional type. Refer to the [DFEC Surgical Package Overview](#) Quick Reference Guide for more details.

Sequence #	Code Type	Professional Type	Code	Modifier	Level	From Date	To Date	Requested Units	Auth Units	Used Units	Requested Amount	Auth Amount	Used Amount
1	Revenue Code		0120		2	01/01/2024	12/01/2024	200	200			\$8,900,000.00	
2	Revenue Code		0110		2	01/01/2024	12/01/2024	200	200	200		\$8,900,000.00	\$17,892.00



Viewing the Authorization Utilization Page

2. To view the **Bill History** page, either select **Bill History** or the **Line #** link.

Note: The **DFEC Surgical Package Bill History** page shows information about each professional type. Refer to the [DFEC Surgical Package Overview](#) Quick Reference Guide for more details.

Myinbox > Authorization Request List > Authorization Utilization

Close Bill History

Authorization Utilization

Auth Request #: [Redacted] Authorization Status: Approved
 Claimant's Case ID: 1 Claimant Name: [Redacted]
 Program: [Redacted] Auth Type: General Medical
 Request Date: [Redacted] Last Updated Date: 05/28/2024
 OWCP Provider ID: [Redacted] OWCP National Provider Identifier: [Redacted]
 Provider Name: [Redacted] SP Requestor Name: [Redacted]

Service List

Filter By: [Dropdown] [Input] And: [Dropdown] [Input] [Go]

Note: Only approved lines from authorization are shown.

Sequence #	Code Type	Professional Type	Code	Modifier	Level	From Date	To Date	Requested Units	Auth Units	Used Units	Requested Amount	Auth Amount	Used Amount
1	Revenue Code		0120		2	01/01/2024	12/01/2024	200	200			\$8,900,000.00	
2	Revenue Code		0110		2	01/01/2024	12/01/2024	200	200	200		\$8,900,000.00	\$17,892.00

View Page: 1 [Go] [Page Count] [SaveToCSV] Viewing Page: 1 [First] [Prev] [Next] [Last]

The system displays the **Bill History** page.

Help

Auth Request #: 910000063

Close

Bill History

Filter By: [Dropdown] [Input] And: [Dropdown] [Input] [Go]

[Clear Filter] [Save Filter] [My Filters]

Bill Header TCN	Bill Line TCN	Professional Type	OWCP Provider ID	OWCP NPI	From Date	To Date	Procedure Code	Billed Amount	Billed Units	Utilized Amount	Utilized Unit
[Redacted]	0	[Redacted]	[Redacted]	1770668568	01/01/2024	01/11/2024	[Redacted]	\$50,000.00	1002	\$17,892.00	200

View Page: 1 [Go] [Page Count] Viewing Page: 1 [First] [Prev] [Next] [Last]

[SaveToCSV]



Viewing the Authorization Utilization Page

Note: The **Bill History** page shows the **Billed Amount** and **Billed Units**.

Auth Request #: 91000063

Close

Bill History

Filter By: [] And [] Go

Clear Filter Save Filter My Filters

Bill Header TCN	Bill Line TCN	Professional Type	OWCP Provider ID	OWCP NPI	From Date	To Date	Procedure Code	Billed Amount	Billed Units	Utilized Amount	Utilized Unit
0				1770668568	01/01/2024	01/11/2024		\$50,000.00	1002	\$17,892.00	200

View Page: 1 Go Page Count Viewing Page: 1 First Prev Next Last

SaveToCSV

- Use the **Filter By** option to search for specific bill by **Procedure Code**, **Professional Type**, **OWCP Provider ID**, **From Date** or **To Date**, **Bill Header TCN**, and **Bill Line TCN**.

Auth Request #: 91000063

Close

Bill History

Filter By: [] And [] Go

Clear Filter Save Filter My Filters

Bill Header TCN	Bill Line TCN	Professional Type	OWCP Provider ID	OWCP NPI	From Date	To Date	Procedure Code	Billed Amount	Billed Units	Utilized Amount	Utilized Unit
				1770668568	01/01/2024	01/11/2024		\$50,000.00	1002	\$17,892.00	200

View Page: 1 Go Page Count Viewing Page: 1 First Prev Next Last

SaveToCSV